

Academic Performance Enhancement Plan

Date: [Insert Date]

To: [Student's Name]

From: [Advisor's Name]

Subject: Academic Performance Enhancement Plan

Dear [Student's Name],

After reviewing your recent academic performance, we have identified areas where you can enhance your skills and improve your overall results. This letter outlines the Academic Performance Enhancement Plan tailored to support your academic journey.

Goals

- Improve grades in [specific subjects]
- Enhance study habits and time management
- Develop skills for effective learning

Strategies

1. Attend weekly tutoring sessions for [specific subjects].
2. Join a study group with peers from class.
3. Utilize academic resources available, including [library, online databases, etc.].
4. Meet with the academic advisor bi-weekly to discuss progress.

Assessment Timeline

Your progress will be evaluated at the end of each month. We will review your grades, participation, and overall engagement with the plan.

Support

Please know that we are committed to supporting you throughout this process. Do not hesitate to reach out for assistance or guidance.

Best regards,

[Advisor's Name]

[Advisor's Title]

[School/College Name]
[Contact Information]