

Academic Intervention Plan

Date: [Insert Date]

Dear [Parent/Guardian's Name],

We are writing to inform you about an Academic Intervention Plan that has been developed for your child, [Student's Name], due to their current performance in [Subject/Area of Concern]. Our goal is to provide support and resources to help them improve their academic skills and overall performance.

Intervention Details:

- **Intervention Type:** [e.g., Tutoring, Counseling, Study Groups]
- **Duration:** [e.g., 8 weeks, Until Progress is Noted]
- **Frequency:** [e.g., Twice a week]
- **Location:** [e.g., School Library, Classroom]

Goals:

1. Improve understanding of [specific concepts/skills].
2. Increase [specific metric, e.g., grades, test scores] by [specific percentage].
3. Enhance study skills and time management abilities.

Support Measures:

We will monitor [Student's Name]'s progress by [describe how progress will be evaluated, e.g., regular assessments, communication with teachers]. Additionally, we encourage you to support your child at home by [suggestions for at-home support].

We appreciate your involvement and support in helping [Student's Name] succeed. Should you have any questions or concerns regarding the intervention plan, please feel free to contact us at [School Contact Information].

Sincerely,

[Your Name]

[Your Position]

[School Name]

[School Phone Number]

[School Email Address]