

# Guidelines for Classroom Activity Enrollment

Dear Students and Parents,

We are excited to announce the enrollment process for our upcoming classroom activities. Please review the following guidelines:

## Enrollment Process

1. Complete the enrollment form available at the front office or on our school website.
2. Submit the form by the deadline, which is **[insert deadline date]**.
3. Ensure that all required signatures are obtained.

## Eligibility

Students in grades **[insert grades]** are eligible to participate in the activities. Please note any specific prerequisites for each activity.

## Important Dates

- Enrollment Opens: **[insert date]**
- Enrollment Closes: **[insert date]**
- Activity Start Date: **[insert date]**

## Contact Information

If you have any questions or need further assistance, please contact us at:

Email: **[insert email]**

Phone: **[insert phone number]**

Thank you for your cooperation, and we look forward to an exciting session of activities!

Sincerely,  
[Your Name]  
[Your Title]  
[School Name]