

Letter of Recognition

Date: _____

Dear [Volunteer's Name],

We are writing to express our heartfelt gratitude for your invaluable contributions as a classroom volunteer at [School Name]. Your dedication and enthusiasm have made a significant impact on our students and the overall learning environment.

Throughout your time with us, you have demonstrated exceptional commitment by [specific examples of their contributions, e.g., assisting with lesson plans, organizing activities, etc.]. Your efforts have not only enhanced our classroom experience but have also inspired our students to engage and explore their learning.

Thank you once again for your selfless service and for being a vital part of our educational community. We look forward to your continued involvement and support.

Warm regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]