

# Academic Expectations and Rules

Date: [Insert Date]

Dear [Student's Name],

Welcome to [School/Program Name]! As we embark on this academic journey together, it is important to establish clear expectations and rules to ensure a productive and respectful learning environment. Below are the key academic expectations:

## Academic Integrity

All students are expected to adhere to principles of honesty and integrity in their academic work. Plagiarism and cheating will not be tolerated.

## Class Attendance

Regular attendance is crucial for academic success. Students are expected to attend all classes and arrive on time.

## Participation

Active participation in class discussions and group activities is encouraged. Students are expected to contribute positively to the learning environment.

## Homework and Assignments

All homework and assignments must be submitted on time. Late submissions may result in penalties as outlined in the syllabus.

## Respectful Behavior

Students must treat their peers and instructors with respect. Disruptive behavior will not be tolerated.

We are committed to supporting you throughout this academic year. Please feel free to reach out with any questions or concerns.

Sincerely,

[Your Name]

[Your Position]

[School/Department Name]