

# Feedback Request

Dear [Recipient's Name],

We hope you enjoyed the Student Award Ceremony held on [Date]. Your presence made the event even more special for our students.

To help us improve future ceremonies, we would appreciate your feedback regarding your experience. Please take a moment to share your thoughts on the following:

- Overall event organization
- Quality of the presentations
- Engagement of the students
- Suggestions for improvement

Your feedback is invaluable to us. Please reply to this email or fill out our online survey at [Survey Link].

Thank you for your support and participation!

Sincerely,  
[Your Name]  
[Your Position]  
[School/Organization Name]