

Individualized Education Program (IEP) Goals Communication

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Name]

Subject: Communication Regarding IEP Goals for [Student's Name]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the current IEP goals for [Student's Name] and to provide updates on their progress.

Current IEP Goals

- Goal 1: [Insert Goal Description]
- Goal 2: [Insert Goal Description]
- Goal 3: [Insert Goal Description]

Progress Updates

[Insert brief summary of progress made towards each goal]

Next Steps

I would like to schedule a meeting to discuss [Student's Name]'s ongoing needs and any necessary adjustments to the IEP goals. Please let me know your availability.

Thank you for your continued support and collaboration.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]