

# You're Invited to Our Annual Fundraising Gala!

Dear [Recipient's Name],

We are thrilled to announce our upcoming fundraising gala, an exciting evening dedicated to supporting our school's initiatives and enhancing our students' educational experiences.

## Event Details:

- **Date:** [Event Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Venue Name, Address]
- **Dress Code:** [Formal/Cocktail/Ambient Theme]

Join us for an evening filled with delicious dinner, engaging entertainment, and a silent auction featuring fabulous items. Your attendance will directly contribute to [specific fundraising goals or projects].

## RSVP Information:

Please confirm your attendance by [RSVP Deadline Date] by contacting us at [Contact Information].

We hope to celebrate with you and raise vital funds for our students!

Sincerely,

[Your Name]  
[Your Position]  
[School Name]  
[Contact Information]