

Request for Explanation of Exclusions

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an explanation regarding the exclusions in my recent [insurance claim/application] dated [insert date]. I would like to understand the basis for these exclusions as they have significant implications for my [coverage/situation].

Please provide a detailed explanation of the exclusions listed and any relevant documentation that may assist in clarifying this matter.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]