

# End-of-Term Feedback for [Student's Name]

Date: [Insert Date]

Dear [Student's Name],

As we reach the end of this term, I would like to take a moment to provide you with feedback on your performance and progress in [Course/Subject Name].

## Strengths

- [Strength 1: e.g., Participation in class discussions]
- [Strength 2: e.g., Quality of assignments submitted]
- [Strength 3: e.g., Ability to work collaboratively with peers]

## Areas for Improvement

- [Improvement Area 1: e.g., Time management during assignments]
- [Improvement Area 2: e.g., Seeking help when concepts are unclear]
- [Improvement Area 3: e.g., Greater focus during lectures]

## Overall Assessment

Your overall performance this term has been [Insert overall assessment, e.g., very good, satisfactory, etc.]. I encourage you to continue building on your strengths and work on the areas we discussed.

If you have any questions or would like to discuss this feedback further, please feel free to reach out.

Best regards,

[Your Name]

[Your Title/Position]