

# Affirmation of Attendance

Date: \_\_\_\_\_

To Whom It May Concern,

I, [Your Name], hereby affirm my intention to attend the [Name of Seminar] scheduled for [Date] at [Location]. This seminar will be a valuable opportunity to enhance my knowledge on [Seminar Topic].

I appreciate the opportunity provided and look forward to participating in an engaging experience with fellow attendees.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Contact Information]

[Your Organization]