

Transportation Method Update Notification

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about an important update regarding our transportation methods.

Effective [date], we will be transitioning to a new transportation service for [specific transportation services, e.g., deliveries, pickups]. This change is being made to improve efficiency and enhance your overall experience.

Details of the new transportation method are as follows:

- **New Service Provider:** [Name of service provider]
- **Effective Date:** [date]
- **Contact Information:** [contact details of the service provider]

If you have any questions or concerns regarding this change, please do not hesitate to reach out to us at [your contact information]. Your understanding and support are greatly appreciated as we make this transition.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]