

Announcement of Transport Mode Change

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about an important change regarding our transport services.

Effective from [Start Date], we will be transitioning from our current transport mode of [Current Transport Mode] to [New Transport Mode]. This change is part of our commitment to enhance efficiency and improve our service quality.

We believe that this new transportation method will provide better reliability and reduce transit times. The specific details regarding the schedule and routes will be shared with you shortly.

We appreciate your understanding and support during this transition. If you have any questions or require further assistance, please do not hesitate to reach out to us at [Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]