

Revised Transportation Plan Communication

Dear [Recipient's Name],

We are writing to inform you of the revisions made to the transportation plan that will take effect on [Effective Date]. After careful consideration and feedback from the community, we have made changes to enhance service efficiency and meet the needs of our riders.

Key Changes:

- Increased frequency of buses on Route [Number/Name].
- Extended operating hours on weekends.
- Introduction of new stops at [Locations].

We understand that these changes may affect your commute, and we encourage you to review the updated schedule attached to this letter. Your feedback is valuable to us, and we welcome any comments or questions you may have.

Thank you for your understanding and continued support as we strive to improve our transportation services.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]