

Letter of Concern

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[School/Organization Name]

[Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concern regarding the excessive workload that students are currently facing in their courses. Many students have communicated feelings of being overwhelmed, which may adversely affect their academic performance and overall well-being.

While I understand the importance of maintaining rigorous academic standards, I believe it is essential to strike a balance that allows students to thrive both academically and personally. I would appreciate it if we could explore potential solutions to alleviate this burden and promote a healthier learning environment.

Thank you for considering this matter seriously. I look forward to your feedback and hope we can work together to support our students effectively.

Sincerely,

[Your Name]

[Your Position/Role]

[Contact Information]