

Letter of Concern Regarding Online Assessment Fairness

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Institution's Name]

[Institution's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concerns regarding the fairness of the online assessments being conducted for [specific course or program name]. It has come to my attention that several students are experiencing challenges that may affect their ability to perform to the best of their abilities.

Specifically, [explain specific concerns such as technical issues, lack of resources, or differences in student access to technology]. These factors raise important questions about the equity of the evaluation process.

I believe it is crucial to address these issues to ensure that all students are afforded the same opportunities to succeed. Enhancing the assessment methods or providing additional support could help alleviate these concerns.

Thank you for your attention to this matter. I look forward to your response and hope we can work together to improve the online assessment experience for all students.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Role/Position, if applicable]