

# Letter of Concern Regarding Inadequate School Facilities

Date: [Insert Date]

To: [Principal's Name]

[School Name]

[School Address]

Dear [Principal's Name],

I hope this letter finds you well. I am writing to you as a concerned parent of a student in [grade/class] at [School Name]. I wish to bring to your attention some issues regarding the current state of school facilities that I believe are affecting the learning environment and overall well-being of our children.

Specifically, I have observed the following concerns:

- Inadequate classroom space that hampers effective learning.
- Lack of proper ventilation and air conditioning, especially during extreme weather.
- Outdated and unsafe playground equipment.
- Poorly maintained restrooms, affecting hygiene and comfort.

These issues not only hinder academic performance but also impact the health and safety of our students. I believe it is essential for us to address these concerns promptly to ensure a conducive learning environment.

I kindly request a meeting with you and other concerned stakeholders to discuss these matters further. Collaboration between the school and parents is crucial in creating a safe and productive educational space for our children.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Child's Name and Grade]