

Religious Holiday Schedule Change Notification

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of a change in the schedule for the upcoming religious holiday observance.

Due to [reason for change, e.g., "unexpected circumstances" or "community needs"], the following changes will take effect:

- **Original Date:** [Insert Original Date]
- **New Date:** [Insert New Date]
- **Time:** [Insert New Time]
- **Location:** [Insert Location]

We apologize for any inconvenience this may cause and appreciate your understanding as we adapt to these changes. If you have any questions or concerns, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter, and we look forward to celebrating together soon.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]