

# Letter of Unwillingness to Attend Graduation Festivities

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my sincere appreciation for the invitation to attend the graduation festivities scheduled for [insert date]. It is truly an honor to be considered for such a momentous occasion.

However, I regret to inform you that due to [insert reason, e.g., prior commitments, personal circumstances], I will be unable to attend the celebrations. I am disappointed to miss this special day and the opportunity to celebrate together.

I wish you and all the graduates a beautiful and memorable celebration. Congratulations to everyone on this significant achievement!

Thank you for your understanding.

Sincerely,  
[Your Name]  
[Your Contact Information]