

Dear [Recipient's Name],

I hope this message finds you well. I am writing to sincerely apologize for not being able to attend your graduation event on [Date]. I was really looking forward to celebrating this significant milestone with you.

Unfortunately, due to [reason for missing the event], I was unable to be there. I deeply regret missing the opportunity to witness your hard work and dedication being recognized.

Congratulations on your achievements! I am proud of you and would love to catch up soon to hear all about your graduation and future plans.

Again, I am truly sorry for my absence. Thank you for your understanding.

Warm regards,
[Your Name]