

# Dear [Student's Name],

I hope this message finds you well. I want to bring to your attention some concerns regarding your behavior in class. Recently, I have noticed instances of disruptive behavior that have impacted not only your learning experience but also that of your classmates.

Specifically, on [mention specific dates or incidents], your actions, such as [describe specific disruptive behaviors], have created a challenging environment for everyone. It is essential to maintain a respectful and focused atmosphere in our classroom.

I believe in your potential and am confident that we can work together to improve this situation. I would like to invite you to meet with me to discuss these concerns further and to create a plan that will help you succeed in our class.

Please let me know your availability for a meeting. I look forward to hearing from you soon.

Sincerely,  
[Your Name]  
[Your Position]  
[School Name]