

Letter of Appeal for Instructor's Contact Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Instructor's Name]

[Instructor's Position]

[Department Name]

[Institution Name]

[Institution Address]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to kindly request your contact information to facilitate better communication regarding [specific course or project]. I believe having your email or phone number would greatly enhance our ability to discuss important topics and clarify any doubts that may arise.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]