

Confirmation of Presence

Date: [Insert Date]

To Whom It May Concern,

I am writing to confirm my presence at the upcoming school program scheduled for [Insert Date and Time] at [Insert Location]. I am looking forward to participating in this event and supporting the school's activities.

Thank you for the invitation. Please let me know if there are any specific arrangements or contributions needed from my side.

Sincerely,

[Your Name]

[Your Contact Information]