

# Appeal for Transfer Application Decision

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Admissions Office]

[University Name]

[University Address]

[City, State, ZIP Code]

## **Subject: Appeal for Transfer Application Decision**

Dear [Admissions Committee/Specific Name],

I hope this message finds you well. I am writing to formally appeal the decision regarding my transfer application to [University Name]. I appreciate the time and effort the admissions committee invests in reviewing each application.

Unfortunately, I was disappointed to learn that my application was not accepted. After reflecting on my experiences and qualifications, I believe that there are aspects of my application that warrant reconsideration. I have [briefly explain any new information, achievements, or personal circumstances that could support your appeal].

I am truly passionate about the opportunity to join [University Name] and contribute to the campus community. The [specific program or opportunity] aligns perfectly with my academic and career goals.

Thank you for considering my appeal. I am hopeful for the chance to discuss my application further. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Full Name]