

# Classroom Birthday Party Approval

Date: \_\_\_\_\_

Dear Guardians,

We are excited to inform you that we will be celebrating a birthday party for **[Child's Name]** in our classroom on **[Date]**. We invite you to join us in making this day special for your child.

## Details of the celebration:

- Date: [Date]
- Time: [Start Time] to [End Time]
- Location: [Classroom/School Name]
- Menu: [Describe plan for food/drinks/cake]

Please confirm your approval for your child to participate in this celebration by signing and returning the acknowledgment below by **[Return Date]**.

Thank you for your cooperation!

Sincerely,

[Teacher's Name]

[School Name]

[Contact Information]

## Acknowledgment of Participation

I, the undersigned, approve my child, **[Child's Name]**, to participate in the classroom birthday party on **[Date]**.

Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_