

Birthday Party Permission Letter

Date: [Insert Date]

Dear [Teacher's Name],

I hope this message finds you well. I am writing to request permission to celebrate [Child's Name]'s birthday on [Date of Celebration] in the classroom.

We would like to bring in some treats and decorations to make the day special for the children. I assure you that all snacks will be nut-free and suitable for sharing. Please let me know if any specific guidelines or restrictions should be followed.

Thank you for considering this request. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]