Letter of Concern Regarding Student Health

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

School Name: [School Name]

Address: [School Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my concern regarding the health of my child, [Student's Name], who is currently enrolled in [Grade/Class/Program].

Recently, [briefly describe the health issues or concerns, e.g., ongoing illness, recent diagnosis, changes in behavior, etc.]. As a result, I believe it is crucial to address these matters to ensure [Student's Name] has the necessary support during this time.

To better understand how we can work together to support [Student's Name], I would appreciate the opportunity to discuss this further. Please let me know a convenient time for us to meet or if there are any forms or processes that I need to complete.

Thank you for your attention to this matter. I look forward to your prompt response.

Warm regards,

[Your Name]

[Your Contact Information]

[Your Relationship to the Student]