

# Appointment Request with School Nurse

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Nurse's Name],

I hope this message finds you well. I am writing to request an appointment with you regarding my child, [Child's Name], who is a [grade/year] student at [School Name].

We would like to discuss [briefly state the reason for the appointment, e.g., health concerns, medication needs, etc.]. Please let us know your available times so we can coordinate accordingly.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]