Letter of Appeal for Increased School Bus Capacity

Date: [Insert Date]
To:
[School District / Transportation Department Name]
[Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I am writing to formally request an increase in the school bus capacity for [School Name] due to the growing number of students who rely on this vital transportation service. Over the past year, our enrollment has significantly increased, creating challenges for both students and families.
Currently, the bus routes are at or near full capacity, resulting in uncomfortable overcrowding and some students being unable to secure a spot on the bus. This situation not only impacts their daily routines but also raises concerns about safety and punctuality.
We believe that increasing the bus capacity will provide a safer, more reliable, and more enjoyable commuting experience for all students, thereby promoting better attendance and academic performance.
We appreciate your attention to this important matter and look forward to your prompt response. Thank you for your support in ensuring our students have access to reliable transportation.
Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]