

Request for Scholarship Recommendation

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your support in my application for the [Name of Scholarship] as an international student at [University/Institution Name]. Given your familiarity with my academic achievements and dedication, I would be honored if you could provide a recommendation on my behalf.

The scholarship aims to [briefly describe the purpose of the scholarship]. I believe that your insight into my [mention specific experiences or qualities they can highlight, e.g., leadership, dedication to studies] would greatly enhance my application.

The deadline for submitting the recommendation letter is [insert deadline]. If you agree to assist me, I can provide you with additional information about the scholarship and my achievements.

Thank you very much for considering my request. I genuinely appreciate your support and guidance.

Sincerely,

[Your Full Name]

[Your Contact Information]

[Your Student ID (if applicable)]