

Letter of Intent to Volunteer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my intent to volunteer for upcoming fundraising activities held by [Organization's Name]. I am passionate about [briefly mention your motivation related to the organization's mission] and believe that my skills in [mention relevant skills] will be beneficial in supporting your efforts.

I am eager to contribute my time and energy to help make the fundraising events a success. I am available to assist with [mention specific activities you're interested in, e.g., organizing events, reaching out to donors, etc.], and I am happy to work with your team to develop effective strategies to maximize our impact.

Thank you for considering my application. I look forward to the opportunity to support [Organization's Name] and help drive its mission forward. Please feel free to contact me at [Your Phone Number] or [Your Email] to discuss how I can best contribute.

Sincerely,

[Your Name]