

Request for Extension on Homework Assignment

Date: [Insert Date]

Dear [Instructor's Name],

I hope this message finds you well. I am writing to formally request an extension on the [specific assignment name] due on [original due date]. Due to [briefly explain your reason, e.g., unforeseen personal circumstances, illness, etc.], I am unable to complete the assignment to the best of my ability by the deadline.

I am committed to maintaining the quality of my work and ensuring that I fully understand the course material. Therefore, I kindly ask for an extension of [number of days you are requesting] days, allowing me to submit a project that meets the standards of your class.

Thank you for considering my request. I appreciate your understanding and support. I look forward to your favorable response.

Sincerely,
[Your Name]
[Your Student ID]
[Your Class/Section]