

Notification of Temporary Exemption

Date: [Insert Date]

To: [Teacher's Name]

From: [Parent's Name]

Subject: Temporary Exemption from Physical Education Class

Dear [Teacher's Name],

I am writing to formally notify you that my child, [Child's Name], a student in [Grade/Class Name], will be temporarily exempt from Physical Education class due to [reason for exemption, e.g., injury, illness]. This exemption will be from [start date] to [end date].

We appreciate your understanding and support during this time. Please feel free to reach out if you need any further information or documentation regarding this matter.

Thank you for your attention to this issue.

Sincerely,

[Parent's Name]

[Contact Information]