

Dear [Organizer's Name],

I hope this message finds you well. I would like to extend my heartfelt thanks for inviting me to the [Event Name] at [School Name] on [Date]. It is truly an honor to be considered for such a wonderful occasion.

Regrettably, I must decline the invitation due to [brief reason, e.g., prior commitments, personal reasons]. I am disappointed to miss out on what I am sure will be a delightful event filled with great joy and camaraderie.

Thank you once again for your kind invitation. I wish you and everyone attending a fantastic event and look forward to hearing all about it.

Warm regards,

[Your Name]

[Your Contact Information]