

Notification for Special Education Accommodations

Date: _____

To: _____

Position: _____

School: _____

Address: _____

Dear [Recipient's Name],

I am writing to formally notify you of the need for specific accommodations for [Student's Name], who requires special education services as outlined in their Individualized Education Program (IEP). In order to support [his/her/their] educational success, we recommend the following accommodations:

- [Accommodation 1]
- [Accommodation 2]
- [Accommodation 3]
- [Accommodation 4]
- [Accommodation 5]

These accommodations are essential for [Student's Name] to fully access the curriculum and participate in classroom activities. We appreciate your cooperation in implementing these supports as soon as possible.

If there are any questions or if further discussion is needed, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[Your School/Organization Name]

[Your Contact Information]