

# Request for Special Education Support Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally appeal for special education support services for my child, [Child's Name], who is currently enrolled in [Grade/Class] at [School Name].

[Provide a brief summary of your child's diagnosis, needs, and previous services received. Explain why these services are crucial for their educational progress.]

Despite previous interventions, [Child's Name] continues to face challenges that are significantly impacting their academic performance and emotional well-being. [Include specific examples of these challenges and any assessments or recommendations from professionals.]

Therefore, I am requesting a reassessment of [Child's Name]'s needs and the implementation of appropriate special education services to support their learning. I believe that these services are essential for ensuring [his/her/their] success in school.

Thank you for your attention to this matter. I look forward to your prompt response to facilitate the necessary support for [Child's Name].

Sincerely,

[Your Name]

[Your Relationship to the Child]