

Petition for Authorization

Date: [Insert Date]

To: [Principal's Name]

[School Name]

[School Address]

Dear [Principal's Name],

I am writing to formally request authorization for my child, [Child's Name], a student in [Grade/Class] at [School Name], to participate in the upcoming school-sponsored trip to [Destination] on [Date of Trip].

This trip provides an excellent opportunity for students to engage in [briefly explain the purpose of the trip, e.g., educational experiences, team building, etc.]. I believe it will greatly enhance their learning experience and contribute positively to their personal development.

I assure you that we will meet all responsibilities concerning the logistics of the trip, including transportation and adherence to any guidelines set forth by the school. We understand the importance of following school policies and procedures, and we are committed to ensuring a safe and enjoyable experience for all participating students.

Thank you for considering this request. Please let me know if you require any additional information or documentation. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Contact Information]

[Relationship to Student]