

You're Invited!

Dear Parents,

We are excited to invite you to our upcoming Parent-Teacher Gathering. This event will be a wonderful opportunity to connect with your child's teachers, discuss their progress, and learn more about the year ahead.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Please RSVP by [Insert RSVP Date] to confirm your attendance.

We look forward to seeing you there!

Warm regards,

[Your Name]

[Your Position]

[School Name]

[Contact Information]