

# School Absence Notification

Date: [Insert Date]

To: [Teacher's Name]

From: [Your Name]

Subject: Absence Notification for [Student's Name]

Dear [Teacher's Name],

I am writing to inform you that my child, [Student's Name], was unable to attend school on [Date(s) of Absence] due to illness. We are ensuring that [he/she/they] gets the necessary rest and medical care.

Please let us know if there are assignments or homework that need to be completed during [his/her/their] absence.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Contact Information]