

Important Announcement: Software Sunset

Dear Valued Customers,

We hope this message finds you well. We are writing to inform you that after careful consideration, we have decided to sunset [Software Name], effective [Sunset Date]. This decision was not made lightly, and we want to take this opportunity to explain the reasoning behind it.

[Brief explanation of the reasons for sunset decision, e.g., shifts in market demand, technological advancements, etc.]

We will continue to support [Software Name] until [End Support Date]. After this date, technical support and software updates will no longer be available. We encourage you to transition to [Alternative Software or solution] for continued support and services.

To assist with your transition, we are providing the following resources:

- [Resource/Guide 1]
- [Resource/Guide 2]
- [Contact Information for Support]

We appreciate your understanding and support during this transition. Thank you for being a part of our journey with [Software Name]. If you have any questions or concerns, please do not hesitate to reach out.

Sincerely,
[Your Name]
[Your Position]
[Company Name]