

Software Discontinuation Notification

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that as of [Effective Discontinuation Date], we will be discontinuing support and updates for [Software Name].

This decision has not been made lightly, but it is necessary due to [brief reason for discontinuation, e.g., evolving technology, lack of user engagement, etc.]. We recommend transitioning to [Alternative Software or Solution] for continued support and updates.

We appreciate your understanding and support throughout our journey. If you have any questions or need assistance during this transition, please do not hesitate to reach out to our support team at [Support Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]