

Dear [Customer's Name],

Thank you for reaching out regarding your policy renewal. We appreciate your continued trust in our services.

Your policy, [Policy Number], is set to renew on [Renewal Date]. We would like to inform you that your current premium is [Current Premium Amount], and the premium for the upcoming term will be [New Premium Amount] due to [explain reason, if applicable].

Should you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information] or reply to this email.

Thank you for choosing [Insurance Company Name]. We look forward to serving you for another year!

Sincerely,
[Your Name]
[Your Position]
[Insurance Company Name]
[Phone Number]
[Email Address]