

Vendor Collaboration Feedback

Date: [Insert Date]

To: [Vendor Name]

From: [Your Company Name]

Dear [Vendor Contact Name],

We would like to take this opportunity to provide feedback regarding our recent collaboration on [Project or Service Name]. Overall, we appreciate your efforts and the dedication your team has shown throughout the project.

Positive Aspects:

- [Positive feedback point 1]
- [Positive feedback point 2]
- [Positive feedback point 3]

Areas for Improvement:

- [Improvement point 1]
- [Improvement point 2]
- [Improvement point 3]

We value your partnership and believe that through collaborative efforts, we can enhance our working relationship moving forward.

Thank you once again for your commitment and hard work. We look forward to hearing from you regarding this feedback.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]