QA Testing Schedule Notification

Dear Team,

We would like to inform you about the upcoming QA testing schedule for our project. Please find the details below:

Testing Schedule:

- **Start Date:** January 15, 2024
- **End Date:** January 29, 2024
- **Testing Teams:** Team A, Team B, Team C

Key Milestones:

1. Test Case Review: January 10, 2024
2. Test Execution: January 15 - January 25, 2024
3. Defect Review: January 27, 2024
4. Final Report Submission: January 29, 2024

Please ensure that all necessary preparations are made in advance. If you have any questions or require further information, feel free to reach out.

Thank you for your cooperation.

Best Regards,

[Your Name]

[Your Position]

[Your Company]