

Letter of Appeal for Online Course Admission

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Admission Office's Name]

[University/College Name]

[University Address]

[City, State, Zip Code]

Dear [Admission Office's Name],

I hope this message finds you well. I am writing to formally appeal the decision regarding my application for the [Course Name] online program at [University/College Name]. I understand that my application was not successful, and I would like to provide further context to my situation.

[Explain your reasons for appeal, any extenuating circumstances, or relevant information that was not included in your application.]

I am truly passionate about [Course Name] and believe that this program aligns perfectly with my career goals and aspirations. My previous experiences in [related field/experience] have prepared me to excel in this online course, and I am determined to contribute meaningfully to the class.

Thank you for considering my appeal. I am hopeful for the opportunity to further discuss my application and demonstrate my commitment to being a dedicated student at [University/College Name].

Sincerely,

[Your Name]