

Notice of Temporary Service Restrictions

Date: [Insert Date]

Dear [Customer/Client Name],

We are writing to inform you about temporary service restrictions that will be in effect from [start date] to [end date]. This is necessary due to [brief explanation of the reason for the restrictions].

During this time, our services will be limited to the following:

- [Service Restriction 1]
- [Service Restriction 2]
- [Service Restriction 3]

We apologize for any inconvenience this may cause and appreciate your understanding. For any urgent matters, please contact us at [contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]