

Renters Insurance Claim Letter

Your Name

Your Address

City, State, ZIP Code

Email Address

Phone Number

Date: [Insert Date]

Claims Department

[Insurance Company Name]

[Insurance Company Address]

City, State, ZIP Code

Subject: Insurance Claim for Accidental Loss

Dear Claims Adjuster,

I am writing to formally submit a claim for accidental loss under my renters insurance policy, policy number [Insert Policy Number]. The incident occurred on [Insert Date of Incident], resulting in the loss of [Describe Item(s) Lost].

The circumstances surrounding the loss were as follows: [Provide a brief description of the incident, including when and where it occurred]. I have attached documentation, including photographs and receipts, as evidence of the loss.

I would appreciate your prompt attention to this matter and look forward to your response regarding the next steps in processing my claim. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you need any further information.

Thank you for your assistance.

Sincerely,

[Your Name]