

# Homeowners Insurance Claim Letter

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Insurance Company Name]  
[Insurance Company Address]  
[City, State, ZIP Code]

Subject: Homeowners Insurance Claim for Accident Damage - Policy Number [Your Policy Number]

Dear [Claims Adjuster's Name],

I hope this message finds you well. I am writing to formally submit a claim for damages under my homeowners insurance policy (Policy Number: [Your Policy Number]) due to an accident that occurred on [Date of Incident] at my residence.

The incident involved [brief description of the accident, e.g., "a tree falling on my house during a storm"]. As a result of the accident, I have incurred damages that require immediate attention and repairs. The damages include [list of specific damages, e.g., "broken windows, roof damage, and water intrusion"].

I have attached photographs of the damages and any relevant documentation for your review. Additionally, I have obtained estimates for the repair costs, which I will provide upon request.

Thank you for your attention to this matter. I am hopeful for a prompt response and assistance in processing my claim. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Sincerely,

[Your Name]