

Cancellation of Hardware Support Request

Date: [Insert Date]

To: [Support Team/Company Name]

From: [Your Name]

Subject: Cancellation of Hardware Support Request #[Request Number]

Dear [Support Team/Specific Contact Name],

I hope this message finds you well. I am writing to formally cancel my hardware support request submitted on [Insert Submission Date] regarding [Brief Description of the Hardware Issue].

After further consideration, I have decided to [provide a brief reason, if applicable]. I appreciate your understanding and support regarding this matter.

If necessary, please confirm the cancellation of this request at your earliest convenience.

Thank you for your attention to this matter.

Best regards,

[Your Name]

[Your Contact Information]