

# Subscription Renewal Cancellation Notice

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. This is to inform you that your subscription with [Service Name] is scheduled for renewal on [Renewal Date]. However, we have processed your request to cancel the renewal of your subscription.

As per our records, your current subscription plan will remain active until [End Date of Current Subscription]. After this date, your account will no longer have access to [Service Features].

If you wish to reactivate your subscription in the future, please feel free to reach out to us or visit our website.

Thank you for being part of [Service Name]. If you have any questions or need further assistance, please do not hesitate to contact us.

Sincerely,

[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]